



Position Announcement

Collaborative Forestry Field Operations Coordinator

The Sierra Institute for Community and Environment (Sierra Institute) is looking for a **Collaborative Forestry Field Operations Coordinator** to support the implementation of forest health and fire management activities. Primary responsibilities are the management and development of Sierra Institute's field crews – currently including the wilderness fuels module, and wilderness trail crew. The Collaborative Forestry Field Operations Coordinator is also responsible for developing additional organizational capacity to carry out applied land management activities in the region, which may include facilitating expanded training and development of additional field workforces. This position will also collaborate with other Sierra Institute staff including; the P-CREW Youth Corps Coordinator to provide opportunities for youth participants to work alongside and engage with professional restoration crews; and the Collaborative Forestry Specialist to coordinate training and other implementation efforts. The position may also be responsible for contract development, bid solicitation, and contract administration for forest health and fire management activities. The Collaborative Forestry Field Operations Coordinator reports to the Stewardship Projects Manager and may supervise up to 30 seasonal staff members. The position requires an individual with the technical knowledge to advise crews, leadership skills to motivate, and a collaborative spirit to work effectively with Sierra Institute staff and partners. **Applications are due by December 12th, with an anticipated start date of January 2022. Position is open until filled.**

This position will be responsible for conducting operational and logistical activities for field crews – before, during, and after the field season; job duties include but are not limited to: scouting and planning for project implementation; leading the recruitment and hiring process; maintaining field supplies and vehicles; providing and coordinating crew trainings; overseeing day to day operations of field crews; monitoring and tracking project accomplishments; assisting in the development and implementation of seasonal staff policies and procedures; and engaging in other field crew support needs as identified.

Once established, the Coordinator will be expected to work with the Stewardship Projects Manager to identify and develop additional opportunities that increase the pace and scale of landscape restoration, with a particular emphasis on expanding Sierra Institute's implementation workforce. The position works primarily indoors in an office setting, and is required to work at a computer for the majority of each day during the off season. Field work will occur sporadically throughout the year, and may be required regularly during the summer and fall seasons. Some travel for meetings, site visits, and crew check-ins is expected, with occasional overnight stays. Time away from the office will occur primarily during the field season. Work will fall primarily within the hours of 7:30 AM and 5:30 PM Monday-Friday, though the field season work schedule will require flexibility to accommodate supporting crews, field work and other needs.

Qualifications

- Experience leading and coordinating restoration-based field activities such as fuels management and trails; or comparable work or professional education experience;



- Strong ability and willingness to mentor personnel and manage crew dynamics;
- Experience with the use and maintenance of mechanized and non-mechanized equipment (chainsaws, crosscut saws, brush whackers, loppers, axes, mcleods, and other hand tools);
- Ability to lead and/or coordinate trainings necessary for field staff (tool use/maintenance, first aid, communications, backpacking, Leave No Trace);
- Ability to manage tool and gear maintenance, organization and procurement;
- Proficiency in mapping/navigation and satellite communication systems;
- Strong communication skills and ability to collaborate with federal, state, and other partners;
- Proficiency in Microsoft Office (Word, PowerPoint, Excel);
- Current first responder training Wilderness First Aid, Wilderness First Responder, or higher;
- Basic understanding of land management policies, and natural resource issues such as climate change, wildfire, forestry, wilderness stewardship, and ecological restoration;
- Interest in reimagining and developing the ecosystem restoration workforce of the future;
- A willingness to work and live in a rural, mountainous area that receives snow and ice in winter;
- A team-oriented perspective with a productive level of self-guidance and initiative;
- An ability to bring critical thinking skills, creativity, and laughter to the workplace;
- A personal vehicle for transportation outside of work;

The following qualifications are not required but preferred:

- Degree or certification(s) that are applicable to land management planning, restoration, public land recreation;
- Demonstrated knowledge of collaborative resource management;
- Experience with workforce development initiatives;
- Experience using ESRI ArcGIS or other geospatial platforms.

Candidates of all backgrounds are encouraged to apply. Skills or experiences that can fill in for desired qualifications may be considered.

MORE INFORMATION

About the Sierra Institute for Community and Environment:

The Sierra Institute for Community and Environment (Sierra Institute) is a community-based organization which actively promotes healthy forests, watersheds, and communities by investing in the well-being of rural communities and strengthening their participation in natural resource management. Our work is grounded by the concept of triple bottom line values, supporting initiatives that simultaneously benefit the environment, economy, and equity within a given landscape. Sierra Institute's Plumas Conservation, Restoration, and



Education in the Watershed (P-CREW) youth corps provides employment for diverse groups of youth and improves equity in education and experience on northern California's public lands.

Location:

The position is based in the very rural northern Sierra town of Taylorsville, where the Collaborative Forestry Field Operations Coordinator will join a talented team of natural resource and rural community development professionals dedicated to landscape restoration and community well-being in the northern Sierra Nevada and southern Cascad. Taylorsville, CA (pop. 154) lies within a large mountain meadow referred to as "Indian Valley," that includes the communities of Greenville and Crescent Mills. Taylorsville is a historic small town, with a long history dating back to the construction of the first flour mill in the Pacific Northwest in 1856. Downtown Taylorsville is home to two historic establishments: the Taylorsville Tavern, a favorite watering hole for loggers; and Young's Market, a revitalized country store and sandwich shop that first opened its doors in 1862 that is – debatably – home to the oldest working cash register in the nation manufactured in 1914. Taylorsville is a blended community of long-time residents, ranchers, loggers, and newcomers, drawn to the area for its scenic beauty and cultural richness. Taylorsville offers unique, rural community events that bring the community together, such as the Silver Buckle Rodeo held over the 4th of July, the Holiday Light Parade the Saturday after Thanksgiving; and New Year's Eve fireworks in the fields across from the Tavern. Taylorsville is surrounded by many outdoor recreation opportunities such as Lake Almanor, Plumas and Lassen National Forests, and Lassen Volcanic National Park. Although much of the forest was burned in the 2021 Dixie Fire, many areas remain accessible and beautiful. These adjacent public lands feature backcountry routes in winter, and endless, empty dirt roads to explore in summer. Adventure lies just out the back door of the office!

Compensation: Salary will be \$54,000 to \$58,000 commensurate with experience. Sierra Institute offers a competitive benefits package. Staff housing may be available.

COVID-19: Our staff are following COVID-19 safety protocols informed by the latest research and evidence. Sierra Institute requires all staff be fully vaccinated and boosted for COVID-19

How to Apply: Please send your cover letter, resume, and contact information for three references as **one PDF** to jobs@sierrainstitute.us with "Collaborative Forestry Field Operations Coordinator" in the subject line. Review of applications will begin on **December 12, 2022**, but the position is open until filled. Please call (530) 284-1022 with questions.

