TASK #	FOREST BIOENERGY FACILITY CRITICAL TASKS - v.1	Responsible Entity					2015								2016											2017										
							4	5	6	7	8	9	#	#	#	1	2	3	4	5	6	7	8	9	#	#	#	1	2	3	4	5	6	7	8	9	#	#	#
1	LOCAL SUPPORT																																			
1.1	Develop outreach plan																																			
1.2	Develop fact sheets, articles, web page, and other outreach documents																																			
1.3	Develop/update project website																																			
1.4	Coordination with local nonprofits/agencies																																			
1.5	Coordination with City/County																																			
1.6	Community meetings and workshops																																			
2	BUSINESS PLAN AND PARTNERSHIP DEVELOPMENT																																			
2.1	Identify development partners																																			
2.2	Develop and complete MOU																																			
2.3	Develop business structure																																			
3	GRANT FUNDING AND TAX CREDITS																																			
3.1	Identify critical upcoming grants																																			
3.2	Obtain resources and agreements re grant applications (fiscal agent, grant writer, etc.)																																			
3.3	Apply for _____ grant																																			
3.4	Apply for _____ grant																																			
3.5	Apply for _____ grant																																			
3.6	Explore tax credits																																			
4	UTILITY COMPANY INTERCONNECTION STUDIES AND NEGOTIATION																																			
4.1	Identify funding and documentation needed for interconnection																																			
4.2	Obtain documentation																																			
4.3	Obtain funding																																			
4.4	Apply for necessary studies (System Impact Study)																																			
5	CEQA/NEPA, COUNTY, AND OTHER PERMITS																																			
5.1	Meet with County to determine necessary land use permits																																			
5.3	Create list of all other permits and approvals with timelines																																			
5.4	Obtain funding for permits and CEQA/NEPA																																			
5.5	Complete documentation for land use permits																																			
5.6	Complete other permits																																			
6	PRE-DEVELOPMENT DESIGN AND ENGINEERING																																			
6.1	Identify plans and engineering needs																																			
6.2	Complete site plan																																			
6.3	Complete engineering																																			

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							4	5	6	7	8	9	#	#	#	1	2	3	4	5	6	7	8	9	#	#	#	1	2	3	4	5	6	7	8	9	#	#	#
1	LOCAL SUPPORT																																				
7	POWER PURCHASE NEGOTIATIONS																																				
7.1	Participate in SB 1122 or other funding negotiation																																				
7.2	Complete Power Purchase Agreement																																				
8	FUEL PROCUREMENT PLANNING AND NEGOTIATIONS																																				
8.1	Coordination with Forest Service - other public agencies																																				
8.2	Coordination with CALFIRE - hazard fuel reduction																																				
8.3	Identify other fuel sources																																				
8.4	Develop contracts and agreements																																				
9	OBTAIN PRIVATE FINANCING																																				
9.1	Obtain TA commitments for business planning, funding development, and legal TA																																				
9.2	Develop business plan and identify potential private financing sources																																				
9.3	Apply for financing																																				
9.4	Financing completed																																				
10	SITE PREPARATION AND CONSTRUCTION																																				
10.1	Site needs analysis																																				
10.2	Site identification																																				
10.3	Ready-for-bid drawings and specifications																																				
10.4	Building permits																																				
10.5	Grading and drainage																																				
10.6	Infrastructure (roads, water lines, electrical lines)																																				
10.7	Pads and foundations																																				
10.8	Structures																																				
10.9	Construction complete																																				
11	ORDER AND INSTALL EQUIPMENT																																				
11.1	Final analysis of equipment needs																																				
11.2	Bidding and ordering																																				
11.3	Equipment delivery																																				
11.4	Equipment installation																																				
12	EMPLOYMENT RECRUITMENT AND TRAINING																																				
12.1	Identify employee and contractor positions																																				
12.2	Connection with Workforce Development Agency re: recruitment and training																																				
12.3	Recruitment, hiring, and training																																				
13	FINAL TESTING AND INSPECTIONS																																				
13.1	Commissioning																																				
13.2	Monitoring																																				
14	OPERATION																																				
14.1	System operational																																				

Key:
- Responsibility major
- Responsibility minor
- Non-contingent task
- Task timeline contingent on other events
- Important note